

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	08/12/19	Open	Action	08/01/19

Subject: Disposing of Scrap Bus Stop Signs to Members of the Public

## ISSUE

Whether to dispose of scrap bus stop signs to members of the public at no cost upon request.

## RECOMMENDED ACTION

Adopt Resolution No. 19-08-\_\_\_\_\_, Waiving Sections 2.102 and 2.103 of the Sacramento Regional Transit District Procurement Ordinance and Authorizing Staff to Dispose of Surplus Bus Stop Signs to Members of the Public At No Cost to Requestors.

## FISCAL IMPACT

None.

## DISCUSSION

On Sunday, September 8, 2019, Sacramento Regional Transit (SacRT) will launch its new bus network as part of the SacRT Forward project. Over the past couple weeks and the upcoming month, SacRT will be replacing the existing signs at approximately 2,500 bus stops (although the old route numbers will stay in place until the night before Launch Day). As the new signs are installed, the old signs will be removed and recycled as scrap.

To commemorate the retirement of the old network and signs, Staff is proposing that the Board authorize Staff to allow members of the public who would like one of the scrapped scrap signs to submit a request and be given one sign from their route of choice as memorabilia. (See Attachment 1 for example promotional message.)

All requests would be on a first-come, first-served basis and SacRT would reserve the right to refuse or modify any orders for any reason, with an additional limit of one sign per person. SacRT Staff will not ship the signs, but will hold signs for customers to pick up during normal business hours. SacRT would reserve the right to dispose of signs if they are not picked up within 30 days of request. SacRT would also advise participating customers that while ownership of the sign will transfer to the customer, display of the signs is still subject to applicable city codes. (In other words, customers must keep the signs on their own property, and not install or display them in public spaces or adjacent to public streets and roads.)

Pursuant to SacRT's Procurement Ordinance, surplus property must be auctioned or sold as scrap. Staff recommends the Board waive the relevant sections of the Procurement Ordinance and authorize SacRT to dispose of individually requested signs at no cost to the requestor. Staff estimates that the quantity of individual customer requests for signs will be minor and incidental, both in terms of storage and handling costs as well as lost proceeds from metal recycling.

Approved:

Presented:

Final 08/02/19

General Manager/CEO

VP Planning and Engineering

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3	08/12/19	Open	Action	08/01/19

Subject: Disposing of Scrap Bus Stop Signs to Members of the Public

Staff hereby recommends that the Board waive Sections 2.102 and 2.103 of the SacRT Procurement Ordinance requiring that SacRT sell retired bus stop signs for scrap and that it authorizes SacRT Staff to give up to one bus stop sign to each member of the public who makes a request to obtain an old bus stop sign from SacRT. Staff further recommends that the Board authorize Staff to provide the bus stop sign to the requestor at no cost to the requestor.

## Example Promotional Message

### Own a Piece of SacRT History



On Sunday, September 8, 2019, Sacramento Regional Transit will make history with the launch of its new bus network as part of the SacRT Forward project. With the new network comes some other new changes, including a new system map and new bus stop signs, and along with that, an opportunity for SacRT fans to take home a piece of transit history.

In addition to a fresh new look, the new bus stop signs will be double-sided (so no more walking a hundred feet just to see what routes are on the front of the sign) and also feature the route destination for easier wayfinding.

Over the next two months, SacRT will be replacing the signs at 2,500 different bus stops (although the old route numbers will stay up until the night before Launch Day). As the new signs go up, the old ones will come down, and most of them will happily head off to retirement at a recycling center near you. But for a few chosen stops, a second career may be in store...

To commemorate the retirement of the old network and signs, any customers who would like to take home one of the old signs may do so with a simple request. When we take the old sign down, we will set it aside for you, and it will be yours to take home.

To make your request, just fill out the sections below, and email them to \_\_\_\_\_ at \_\_\_\_\_:

\_\_\_\_\_  
Full Name

\_\_\_\_\_  
Phone or Email Address

\_\_\_\_\_  
Route number(s)

All requests are on a first-come, first-served basis and SacRT reserves the right to refuse any requests for any reason. Limit one sign per person. SacRT will not ship the signs, but will hold signs for customers to pick up during business hours Monday through Friday from 8:00 to 5:00 p.m. (except holidays). SacRT reserves the right to dispose of signs if they are not picked up within 30 days of request. While ownership of the sign will transfer to the customer, please note that display of the signs is still subject to applicable city codes. (In other words, keep the signs on your own property, and do not install or display them in public spaces or adjacent to public streets and roads.)

RESOLUTION NO. 19-08-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

August 12, 2019

**WAIVING SECTIONS 2.102 AND 2.103 OF THE SACRAMENTO REGIONAL  
TRANSIT DISTRICT PROCUREMENT ORDINANCE AND AUTHORIZING STAFF TO  
DISPOSE OF SURPLUS BUS STOP SIGNS TO MEMBERS OF THE PUBLIC AT NO  
COST TO REQUESTORS**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby waives the requirements of Section 2.102 and 2.103 of the  
SacRT Procurement Ordinance with respect to scrap bus stop signs removed as part of the  
sign replacement element of the SacRT Forward new network project; and

THAT, the Board hereby authorizes SacRT Staff to dispose of scrap bus stop signs  
by giving up to one sign to each member of the public making a valid request for a bus stop  
sign, at no cost to the requestor.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary